

PROJECT MANAGEMENT FOUNDATION SKILLS

Plan with Confidence. Manage Effectively. Deliver Results.



What is it?

A practical project management development program designed to build the essential skills needed to plan, coordinate and contribute effectively to workplace projects.

Participants develop an understanding of the project lifecycle and learn how to apply practical project management tools and techniques in real workplace situations.



Why?

Projects are increasingly part of everyday work — even for people who do not hold the formal title of Project Manager.

Strong project management capability helps organisations improve planning, manage resources and risks, strengthen communication and deliver better outcomes.



Who Is It For?

- Professionals Managing Projects as Part of Their Role
- Project Coordinators and Project Officers
- Team Leaders and Supervisors
- Emerging Project Managers
- Professionals Contributing to Project Teams
- Employees Preparing for Greater Project Responsibility.

YOUR DEVELOPMENT PATHWAY



WHAT WILL PARTICIPANTS DEVELOP?



Understand Projects

Understand project fundamentals, the project lifecycle and how projects move from initiation through to closure.



Define Scope

Clarify project requirements, objectives, deliverables and boundaries.



Plan Time & Cost

Develop realistic schedules and understand the resources and costs required to deliver projects.



Manage Quality

Apply practical approaches to maintaining quality throughout project delivery.



Communicate Effectively

Manage project information, communication and engagement with relevant stakeholders.



Manage Risk

Identify, assess and respond to risks that may affect project outcomes.

HOW DOES IT WORK?



Digital Learning / Micro-Credentials

Flexible online learning to progressively build project management knowledge and capability.



Facilitated Learning

Interactive learning focused on practical project management application.



Workplace Application

Apply project management tools and techniques to real workplace projects.



Coaching & Mentoring

Individual guidance, feedback and support throughout the development journey.



Project Planning

Develop and progressively build a practical workplace Project Plan.



Project Review

Reflect on project outcomes, lessons learned and opportunities for improvement.

FLEXIBLE LEARNING / QUALIFICATION



BSB40920 Certificate IV in Project Management Practice

Delivered by Australasian Leadership Academy (RTO 41012).

PROFESSIONAL PROJECT MANAGEMENT PATHWAY

Project Management Foundation Skills

BSB40920 Certificate IV in Project Management Practice



Project Management Development

BSB50820 Diploma of Project Management



Professional Certification Pathways

APFPM Accredited Training Partner

WHAT ARE THE OUTCOMES?

Project Confidence

Better Planning

Stronger Delivery

Organisational Capability

ORGANISATIONAL IMPACT

Planning



People



Risk



Delivery



Project
Outcomes

Ready to strengthen your project capability?

Talk to ALA India about an individual or organisational learning pathway.

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